



Biocon Limited

CIN: L24234KA1978PLC003417

Regd. Office: 20th KM, Hosur Road, Electronic City, Bengaluru - 560100

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Phone: 080 - 2808 2808 Fax: 080 - 2852 3423

POSTAL BALLOT FORM

Serial No. :

(Please read the instructions carefully before filing this form)

1. Name (s) & Address of Shareholder(s) (including joint holders, if any) (in block letters) :

2. Name(s) of the Joint Shareholder(s) if any :

3. DP ID No./Client ID No./Registered Folio No. :

4. Class of Shares : Equity Shares

I / We hereby exercise my/our vote in respect of the following resolutions to be passed through Postal Ballot / e-voting stated in the Postal Ballot Notice of the Company dated January 24, 2019, by conveying my / our assent or dissent to the said resolution by placing the tick (P) in the appropriate column below :

Item No.	Resolution Summary	No. of Shares	Voting	
			I/We assent to the Resolution (FOR)	I/We dissent to the Resolution (AGAINST)
1.	Special Resolution: To alter the Articles of Association			
2.	Ordinary Resolution: To approve the payment of remuneration to Non-Executive Non-Independent Directors by way of Commission.			
3.	Ordinary Resolution: To approve the payment of remuneration to Independent Directors by way of Commission.			
4.	Special Resolution: To approve the continuation of directorship of Mr. John Russell Fotheringham Walls (DIN: 03528496) as a Non-Executive Independent Director of the Company, who will attain the age of 75 years before March 31, 2019, till the conclusion of 41st Annual General Meeting to be held in 2019.			

Place :

Date :

Signature of the Shareholder

Electronic Voting Particulars

- The voting facility is available at the link: <https://www.evoting.karvy.com>. The electronic voting particulars are as follows:

EVEN (E- Voting Event Number)	USER ID	PASSWORD/PIN

If you have forgotten your existing password, please click on "Forgot Password" on <https://evoting.karvy.com> home page or contact toll free no. 1 800 3454 001

Commencement of e-voting	End of E-voting
Sunday, February 10, 2019 (9:00 hours IST)	Monday, March 11, 2019 (17:00 hours IST)

- Please read the instructions carefully before filling this Form and for e-voting, please refer to the instructions for "Instructions and other information relating to e-voting" provided in the Postal Ballot Notice sent herewith.
- The last date for receipt of Postal Ballot Forms by the Scrutinizer is March 11, 2019 (17:00 hours. IST).

INSTRUCTIONS

1. A Shareholder desiring to exercise vote by Postal Ballot may complete this Postal Ballot Form and send it to the Scrutinizer in the attached self-addressed Business Reply Envelope. Postage will be borne and paid by the Company. Postal Ballot Form(s) deposited in person or sent by post or courier at the expense of the Shareholder will also be accepted.
2. Alternatively, a Shareholder may vote through electronic mode as per the instructions for voting through electronic means provided in the Postal Ballot Notice sent herewith.
3. This Postal Ballot Form should be completed and signed by the Shareholder, as per the specimen signature registered with the Company/Depository Participant by the first named Shareholder and in his/her absence by the next-named Shareholder. Unsigned/Blank Postal Ballot Form will be rejected.
4. The voting must be accorded by recording the assent in the Column 'FOR' and dissent in the column 'AGAINST' by placing a tick mark (P) in the appropriate column of the Postal Ballot Form. Postal Ballot Form bearing a tick mark (P) in both the column will render the Form invalid. The assent or dissent received in any other form shall not be considered valid.
5. In the case of Companies, Trusts, etc. the duly completed Postal Ballot Form should be accompanied by a certified true copy of the Board Resolution/Authorization to the person voting on the postal ballot form. In case the Power of Attorney holder signs the Postal Ballot Form, reference of Power of Attorney registration by the Company should be mentioned in the Postal Ballot Form.
6. Duly completed Postal Ballot Form should be sent to **The Scrutinizer c/o Karvy Fintech Private Limited (Unit: Biocon Limited), Karvy Selenium Tower B, Plot 31-32, Gachibowli, Financial District, Nanakramguda, Hyderabad - 500 032, Telangana**, so as to reach him not later than 17:00 hours IST on March 11, 2019. Postal Ballot Forms received after this date will be strictly treated as if the reply from the Shareholder has not been received.
7. Shareholder may request for a duplicate Postal Ballot Form, if so required. However, the duly filled in duplicate Postal Ballot Form should reach the Scrutinizer not later than the date specified in item No. 6 above.
8. Voting rights shall be reckoned on the paid-up value of shares registered in the name of the Shareholders as on the cut-off date i.e. February 1, 2019. Any person who acquires shares of the Company and becomes Shareholder of the Applicant Company after the cut-off date for postal ballot and e-voting i.e. February 1, 2019 shall not be eligible to vote either through postal ballot or through remote e-voting.
9. Shareholders are requested not to send any other papers along with the Postal Ballot Form in the enclosed self-addressed business reply envelope and any extraneous paper found in such envelope would be destroyed by the Scrutinizer and the Company will not be able to act on the same.
10. The votes of a Shareholder shall be considered invalid if:
 - a. A Postal Ballot Form other than one issued by the company has been used;
 - b. Postal Ballot Form has not been signed by or on behalf of the Shareholder;
 - c. Shareholders Signature do not match with the specimen signature;
 - d. It is not possible to determine without any doubt the assent or dissent of the Shareholder;
 - e. Neither assent nor dissent is mentioned;
 - f. Any competent authority has given directions in writing to the company to freeze the Voting Rights of the Shareholder;
 - g. The envelope containing the postal ballot form is received after the last date prescribed;
 - h. The postal ballot form, signed in a representative capacity, is not accompanied by a certified copy of the relevant specific authority;
 - i. The Postal Ballot Form is received defaced or mutilated in such a way that its identity as a genuine form cannot be established;
 - j. Shareholder has made any amendment to the resolution or imposed any condition while exercising his vote.
11. The Scrutinizer's decision on the validity of the Postal Ballot Form shall be final.